

Name (block capitals)



THE KING'S SCHOOL
C H E S T E R

APPLICATION FORM
FOR

DIRECTOR OF MUSIC

When completed this form should be posted, faxed or emailed to The Headmaster, The King's School,
Chester, CH4 7QL. Email: hm@kingschester.co.uk Fax: 01244 689501

The completed form must be received **by 12 noon on Thursday 14 March 2019**

*The King's School is an Independent School having a religious character (Church of England) in accordance with the Equality
(Religion or Belief) Regulations 2003.*

1. Contact /personal details

Full Name including title (eg: Ms <u>Jane</u> Mary Black) <i>please underline the name(s) by which you like to be known</i>		Date of birth:
Former surnames: (e.g. maiden name or where there has been any previous change of name)		
Current address: Postcode:		
Previous address: (if resident at current address for less than five years, please provide previous addresses during this period)		
E-mail address:	Telephone No.:	
Fax No:	Mobile No.:	

2. Details of education including all academic / vocational qualifications

School/institution/awarding body <i>(Please include details of all schools attended since the age of 11 years).</i>	Qualification	Subject/area of study	Class/grade awarded <i>(inc A level grades)</i>	Dates

please turn over

3. Career history

Starting with your most recent appointment, please supply in chronological order details of all employment, self-employment and any periods of unemployment. Please give in each case the reasons for leaving each employment. Please provide explanations for any periods not in employment, self-employment (eg training or further/higher education). *Please use the continuation sheet at the back if necessary.*

For any teaching posts held please give information about age range, subject(s) taught, the title of any posts held and the name of the institution.

Start date	Details of employment or unemployment	Reason for leaving	End date

4. Professional development and training

Please give details of any relevant training you have undertaken in the past three years

Date (m/y)	Course title or description	Course provider

please turn over

5. Other interests and activities

Please give information about any interests, hobbies or activities in which you are involved.

6. Your interest in this post

Please state why you are applying for this post and say what particular attributes, qualities or special areas of interest or expertise you would bring to it.

please turn over

7. The welfare, protection and safety of pupils

The King's school is committed to safeguarding and promoting the welfare of children. The successful applicant will be required to undertake an enhanced disclosure from the DBS. A copy of the school's Child Protection policy is included with the application form. As part of our selection process shortlisted candidates should expect us to seek to clarify any anomalies or discrepancies in the information provided by them or arising from their references. The interview process will explore candidates' suitability for working with children and their previous experience in such roles.

CHILDREN ACT, 1989

The *Children Act, 1989* places a statutory obligation on schools to safeguard and promote the welfare of children attending them. Accordingly, the Governors of The King's School require all new appointees to provide the following information .

Has the Secretary of State for Education ever issued you with a personal warning or caused your name to be included on List 99 which names those who may not be employed in schools?

YES / NO (Please delete as appropriate)

REHABILITATION OF OFFENDERS ACT, 1974

The post for which you are applying involves substantial opportunity of access to children. It is exempt from the *Rehabilitation of Offenders Act 1974*. You are therefore required to declare any convictions, cautions, reprimands or final warnings that are not "protected" as defined by the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 (as amended in 2013).

A conviction is "protected" if:-

- If does not relate to a "listed offence", such as violent and sexual offences
- No custodial sentence was imposed
- The individual has no other convictions
- It was received by a person aged under 18 at the time of the conviction and **five and a half years or more** have elapsed
- It was received by a person aged 18 or over at the time of the conviction and **11 years or more** have elapsed.

A caution is a "protected caution" if:

- It does not relate to a listed offence
- It was given to a person aged under 18 at the time of the caution and two years or more have elapsed.
- It was given to a person aged 18 or over at the time of the caution and six years or more have elapsed.

You should refer to the Disclosure and Barring Service website for full information on which offences may be "listed" for these purposes.

You should be aware that the School will institute its own checks with the Disclosure and Barring Service and DfES. Please submit information in confidence, enclosing details in a separate sealed envelope which will be seen only by the Headmaster. Failure to declare a conviction may disqualify you from appointment or result in summary dismissal if a discrepancy comes to light.

I have nothing to declare

(Please delete one of the statements as appropriate.)

I enclose a confidential statement

I hereby certify that the statements on this form are correct and that no material information is omitted.

Signed.....

Date

please turn over

Continuation sheet

Full name including title

This page will not be seen by the selection committee

8. Referees

Please give the contact details of three referees. One referee should be your current or most recent employer. Where you are not currently working with children but have done so in the past, one referee must be from the employer by whom you were most recently employed in work with children. Please note that references will not be accepted from relatives or from referees writing solely in the capacity of friends.

Please note that referees may be contacted by telephone and will be invited to submit confidential written references.

First referee

Name:
Job title:
Address:
.....
Post code.....
Telephone number: Fax number:
E-mail address:

Second referee

Name:
Job title:
Address:
.....
Post code.....
Telephone number: Fax number:
E-mail address:

Third referee

Name:
Job title:
Address:
.....
Post code.....
Telephone number: Fax number:
E-mail address:

9. Other information about you

Date of birth:	National Insurance No:	Current total gross annual salary:
Do you have any long-term disability or illness?		
How much notice do you have to give your current employer?		

For teaching posts

DfES reference No:	Do you have Qualified Teacher Status (QTS)?
Are you registered with the General Teaching Council (GTC)?	
Is any responsibility payment, TLR, boarding allowance, London weighting or equivalent included in your gross salary? If so please give details.	