

Junior and Infant School PE Coach

Job Description

To provide sports lessons for whole classes, supporting the Junior and Infant schools in attending sporting events out of school hours and providing after school sports activities for groups of pupils.

Duties and Responsibilities

1. To undertake the following duties with minimal supervision, demonstrating a thorough knowledge of the work areas and a degree of independence of action and initiative.
2. To provide sports lessons based on the requirements within PE to whole classes with the support of another adult present where required.
3. To assist in monitoring and recording the progress of individual pupils in accordance with school procedures and reporting to the class teacher.
4. To give oral and written feedback to pupils on their attainment in order to promote further progress, including writing reports.
5. To assist the teacher in setting appropriate learning and behaviour expectations of pupils and supporting pupils appropriately to achieve these.
6. To provide after school sports activities for groups of pupils.
7. To attend sporting events with groups of pupils in school time and out of school time as required.
8. To liaise with outside agencies in relation to sporting events.
9. To liaise with the PE co-ordinator in relation to resources for effective PE lessons.
10. To liaise with the deputy heads in relation to timetables for PE lessons.
11. To work alongside other adults, including teachers, trainee teachers and other support staff.
12. To attend training sessions relevant to the post.
13. To be flexible with working hours in order to support out of hours learning (including holiday periods).
14. To take part in in-service training, relevant performance management arrangements and other meetings as directed in normal contracted working hours; to be conversant with school policies and procedures.
16. To maintain confidentiality at all times with regard to all aspects within the school.
17. Other appropriate duties relevant to the purpose of the post and within the grading and competency of the post holder, as reasonably required by the Head of Kings Juniors and Willow Lodge.
18. To support the pastoral development of all pupils.
19. To organise and lead the annual sports day in Willow Lodge
20. To assist in the supervision of pupils during break and lunchtime sessions.

Person Specification

1. Education, training and Qualifications

- Sports qualifications and or coaching qualifications

2. Experience and Knowledge

- Experience of working in a primary school or another setting with children.
- Able to demonstrate experience of dealing sympathetically and constructively with other adults.
- Able to demonstrate experience of advancing pupils learning in a range of settings.
- Demonstrate an understanding of the understanding place of the school in educating primary pupils and in promoting the spiritual, moral, social and cultural development of pupils from a multicultural community.
- Demonstrate an understanding of the role of the teacher and their own role in relation to teachers, other support staff and pupils.
- To be familiar with the school curriculum, the age-related expectations of pupils, the main teaching methods and the testing frameworks in the subjects and age ranges in which you are involved.
- Demonstrate awareness of how pupils learn and the factors that affect their progress.
- To be able to use a range of strategies to establish a purposeful learning environment and to promote good behaviour.
- High expectations of all pupils; respect their social, cultural, linguistic, religious and ethnic backgrounds and are committed to raising their educational achievement.
- Demonstrate an understanding of the different approaches needed to support the learning of various groups of pupils, including bilingual English learners and pupils with special educational needs.
- Understanding of issues relating to health and safety in a school environment.
- Ability to act quickly and responsibly in the event of accidents or unacceptable behaviour or disruption by pupils.